



ENLIGHTENED LIVING CENTER
For Conscious Healing

Enlightened Artisan Market Application

Saturday, February 26, 2022

9:30AM- 4:00 PM

The Enlightened Living Center – 125 E. State St. Burlington, WI 53105

Local artisans are invited to participate in the Enlightened Artisan Market! This event will be held at the Enlightened Living Center in Burlington WI. This event will be held on Saturday, February 26, 2022, from 9:30AM- 4:00PM.

Artisan Agreement

- ALL items for sale in artisan booth must be original/handcrafted by the artisan. No commercial, kits, imports, mass produced, or direct sales businesses are allowed.
- Market Manager reserves the right to limit the number of booths displaying similar crafts (i.e. jewelry, photography, etc.)
- Only one artisan business permitted per booth space.
- Indoor boots spaces are listed below and include two chairs. Please stay within the allotted booth space.
 - **10X10**
 - **8x10**
 - **Round**
- Booth fees are payable to “Enlightened Living Center” via check or Eventbrite.
- Artisans are responsible for promoting this event across social media platforms, newsletters to customer based and at other events.
- Artisans are responsible for any license, permits, and insurance that may apply to their sales.
 - Artisans are requested to have their own liability insurance to participate in this event. If an artisan opts out of insurance, a signed liability waiver is required (See attached).
 - A completed S240 Temporary Event Form is required to be completed by each artisan when applying for this event. Form can be found at: <https://www.revenue.wi.gov/DORForms/s-240.pdf> or
- Artisans are responsible for collecting and reporting Wisconsin Sales Tax on all sales made during the event. Current tax rate for Racine County is 5%



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- Set up will be Friday between 6-7pm and Saturday between 7:30-9:15AM. All artisans must be set up by 9:15AM.
- Please unload your vehicle and move it to street parking prior to setting up your booth.
- Artisans may not begin to disassemble their booth until the close of the event at 4:00PM. Artisans failing to follow these regulations may forfeit the opportunity to participate in future events.
- Artisans will be assessed during the event to ensure description submitted reflects the work being sold. In case of a discrepancy, the artisan may be asked to remove the product or leave the event. It may also impact consideration for future events
- Pets are not allowed at this event.

Clean-Up Requirements

- Artisan must remove all waste and refuse from their area before leaving at the end of the day.
- Display areas must be kept free and clear of unsightly debris
- If using a round table, please store all additional materials under the table as to not block walkways.

Artisan Application

Submit the following items:

1. Completed attached application
2. Copy of liability insurance or signed copy of liability waiver
3. Completed S240 Temporary Event Form
4. Submit booth payment

a. 10X10- \$55.00

b. 8x10 - \$35.00

c. Round- \$35.00

TOTAL DUE:

Submit payment and above documents no later than Tuesday, February 1, 2022 by dropping off paperwork, mail or email (if using Eventbrite)

Enlightened Living Center
125 E. State St
Burlington WI, 53105

OR

Admin2@enlightenedlivingyoga.com



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Artisan Application

Directions: Please complete this artisan application, sign, and submit to admin2@enlightenedlivingyoga.com OR mail to Enlightened Living Center (125 E. State St. Burlington, WI 53105) along with payment via check or Eventbrite to secure your space.

Business Name: _____

Artisan's Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Website: _____

Facebook: _____ Instagram: _____

Payment: (please circle) Eventbrite OR Check

a. 10X10- \$55.00 _____

b. 8x10 - \$35.00 _____

c. Round- \$35.00 _____

TOTAL DUE: _____

Description of items: (short description to be used in promotion) _____

Please direct any questions to admin3@enlightenedlivingyoga.com or 262-716-0017

Submit Application



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1. Please email or send a copy of the completed application to admin2@enlightendlivngyoga.com
 - a. Application
 - b. Insurance OR Waiver
 - c. S240 Form
2. Payment- make checks payable to Enlightened Living Center
3. Application deadline and booth fee are due NO LATER THAN Monday, February 1, 2022.
This is a first come, first serve event. Booth space is not reserved until payment is received.

Terms and Conditions:

The artisan agrees to assume responsibility for his/her conduct and for all property brought on the premises. The artisan understands that Enlightened Living Center is not liable for any damage, lost items, or injury in relation to the participation in the Enlightened Artisan Market event.

The artisan understands that his /her name and or business name and any photos may be used for promotion and/or informational purposes.

I, (print name) _____ certify that I have read the rules, regulation, terms and conditions governing the Enlightened Artisan Market event has herein stated, and agrees to abide by them.

Signature: _____ **Date:** _____



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Liability Waiver

I understand, Enlightened Living Center had recommended that I carry my own liability insurance while participating in the Artisan Market at 125 E. State Street, Burlington, WI 53105 on Saturday, February 26, 2022. At the present time, I have decided **NOT** to carry any insurance. Therefore, I accept responsibility for any damages my negligence may cause while participating in this event

Artisan Name (Please Print)

Artisan Signature

Date

Please complete and return form to: admin2@enlightenedlivingyoga.com, mail *OR* drop off in person at the Enlightened living Center 125 E. State St. Burlington, WI 53105